

1. **Call to Order and Existence of Quorum**

- a. April Blum (President) called the meeting to order at 8:10pm and a quorum was made at 8:15pm: Molly Hickman (vice president), Jerry Stein (Treasurer), Jen Furlong (Membership), Kim Gandy (Secretary), Mike Livingston (Programs), Tim Livengood (At Large), and Steven Roth (Dance). Absent were Heather Livingston (Publications), Ken Mayer (At Large), Ingrid Gorman (Publicity), and Steve Kaufman (At Large). Also present was Charlie Baum, past vice president.

2. **Approval of Previous Minutes**

- a. Draft January Minutes were distributed by email and print copies were provided. With minor corrections that were distributed via email, the minutes were approved without objection.

3. **Action Item Reports:**

- a. **Combined Federal Campaign** (Jerry) Jerry is continuing to follow up on the paperwork. We may not be eligible for the 2018 campaign.
- b. **Pat McGee archival materials retrieval.** (April) D'Arcy Fowler finally sent April photos of the "stuff." Have not heard if Kathie Mack is willing to drive to Texas to retrieve what is there. There's a substantial amount, probably more than will fit in a car. Discussed FSGW renting a minivan for her to drive down and bring it back in. Materials should be digitized and catalogued, and then the LOC will take the materials. Pat developed a method to "crowdsouce" this information, and Kim has various agreements from volunteer catalogers. We really need someone else to take charge of this archiving process, and Charlie has some ideas of individuals who might take this on. This Action Item becomes "Digitization of Archival Materials" and Charlie Baum has agreed to spearhead this Action Item.
- c. **Musical Theater adaptation** No change this month.
- d. **Distribution of Donated 78s and Books.** (April). Betsy Platt has completed the list and she and April will coordinate getting the list to Steve Winick for review.
- e. **Recruitment of additional Concert Committee members.** No change this month.
- f. **Training Sound Techs.** No change this month.
- g. **Problem Attendee.** Nothing to report this month. Steve and Mike will develop a code of conduct that can be used at all FSGW events. FINAL.
- h. **Combined Calendar.** (Molly) No report.
- i. **Logo.** All banners refurbished and new yard signs ordered and paid for. FINAL
- j. **Lithuanian Embassy Event.** (Ken) Mike reported that funding has apparently been approved, and that FSGW may help with a concert, including sound tech and other support.

4. **Wish List for Bylaw Revision.** A list of what needs to be changed, so we get to all of it. .

- a. Easier method to amend Bylaws.
- b. Membership:
 - i. Change to membership structure – one person, one member. All members' dependents get the membership rate (the old rationale for "Family").
 - ii. Address "corporate" issues (Revels). They can't vote, and therefore need a different type of membership, such as "affiliation."
- c. Board position issues:
 - i. Change one At Large Board position to IT Liaison
 - ii. Eliminate the differentiation between "Programs" and "Concerts" which is no longer reflected in the Board personnel.

- d. Elections:
 - i. Can we handle a completely unopposed slate by acclamation? Doesn't allow for write-ins?
 - ii. Elect only HALF of the Board each year?
 - iii. Elect Board for two-year terms – elections held only every other year instead of every year. This will also require rethinking "five-year" limit.
- e. Meetings:
 - i. Should there be a way to deputize a committee member to represent a Board member at a meeting?
 - ii. Should we be required to meet monthly?
- f. Are we required by the bylaws to have a non-calendar fiscal year (currently September 1 to August 31)?
- g. April will lead the campaign to change the Bylaws once her term as President is over.

5. Old Business

a. **Wild Apricot**

- i. Report on Security issue by April. Urgently need to complete migration. Need volunteer help to identify children and duplications on the database. Kim has done some of this and will forward the Excel sheet to April.
- ii. Report on Migration by April. April will start meeting monthly with Lynn. April will start putting articles in the newsletter, to break this news gently to the membership.

b. **WFF/GEPPAC Co-Sponsored Event**

- i. Oral report by Molly on updates to WFF, and they are meeting again next week on Valentine's day. Will have an update next month.
- ii. Written WFF Manual. No report this month.

c. **Mini-Fest**

- i. Mini-Fest appears to have generated a 15% surplus (costs of about \$5000 and income of about \$6550).
- ii. Possibility of adding a track to include both old-time and workshops.

d. **Elections**

- i. April has found two people who might be willing and able to act as sub-editors for portions of the Newsletter, to reduce the amount of time required by the Newsletter Editor. She will pass the names on to Heather.
- ii. April makes announcements about running for office at all dances.
- iii. Concerts and Dances for February and March that are free to members have been designated.

6. New Business.

- a. **Affiliation with Susquehanna Folk Music.** Board agreed that we will affiliate with them, so the we can mutually publicize our respective folk festivals. This would include mutual reciprocal publication of full page ad in each other's newsletters. Mutual discount would only be for MiniFest, we have no admission fee for WFF.

- b. **Affiliation with Frederick Contra Dance.** Their insurance certificate has expired and their financial records apparently are not available, nor do they have access to their bank account; they have made an emergency request to become an affiliate of FSGW for the next approx. 4 months, while they sort this out. Board agreed that FSGW will

co-sponsor their next three dances, and Jerry will add the venue to our insurance.

c. New Single Membership Amount.

- i. Discussed the need to settle on this to complete the Wild Apricot migration. Needs to be divisible by 5 (20%) for discount membership program. Twice the new amount needs to be not much different from the current family rate.
- ii. Jen moved that for the coming year, to ease the transition to Wild Apricot, the single membership rate will be \$25. Seconded by Molly. Motion carried without objection.

7. Next Meeting and Motion to Adjourn.

- a. The next Board meeting will be Tuesday, March 6, 2018.
- b. Board meeting was adjourned at 9:45pm

Reports:

Storytelling

The Grapevine: The Grapevine Storytelling Series on 10 January 2018 featured tellers Jasmin Cardenas and Baba Tony Brown and Kucha Brownlee for an audience of 46. Total donations were \$392. Jasmin Cardenas received \$196 plus a check for \$150 from FSGW for a total of \$346. Baba Tony and Kucha, who told as a duo, received \$196 plus a check for \$150 from FSGW for a total of \$346. We had two open-mic tellers. The door sheet was confirmed by Kaziah Brachfeld.

Hope and a Home: The outreach event to Hope and a Home was canceled in January due to a schedule confusion — H&H neglected to confirm the date, and Tim Livengood (for FSGW) mistakenly thought it was the week after the actual date. Tim expects to resume the outreach program in February on February 26.

Programs

In January 2018, FSGW produced or cosponsored three concerts: Windborne live on Takoma Radio, Windborne house concert, and Tenores de Aterue house concert. Total attendance was 81 and net cost was \$1,393 (an average subsidy of \$17/seat).

For the preceding fiscal year, average monthly attendance was 106 and average monthly net costs were \$1,277 (an average subsidy of \$12 per seat). For calendar year 2017, average monthly attendance was 158 and average monthly net costs were \$3,186 (an average subsidy of \$20/seat)